

Before completing awareness training online, all participants first register with **VIRTUS Online**. Please click on the VIRTUS link to access the VIRTUS Registration page:

https://www.virtusonline.org/virtus/reg_2.cfm?theme=0&org=37908

Or, please register by going to www.virtus.org and click on 'First Time Registrant'.



Create a user ID and a password you can easily remember. This is necessary for all participants. This establishes your account with the VIRTUS program. If your preferred user ID is already taken, please choose another ID. We suggest the use of email addresses as usernames.

Click **Continue** to proceed.



Please create a user id and password that you will use to access your account

Common names like Mary and John are not good choices as they are most likely already in use. Common abbreviations like 'smith' and 'jones' are also likely to already be in use. We suggest using your full name (without spaces) or email address as they are more likely to be unique.

Create a User ID:

Create a Password:

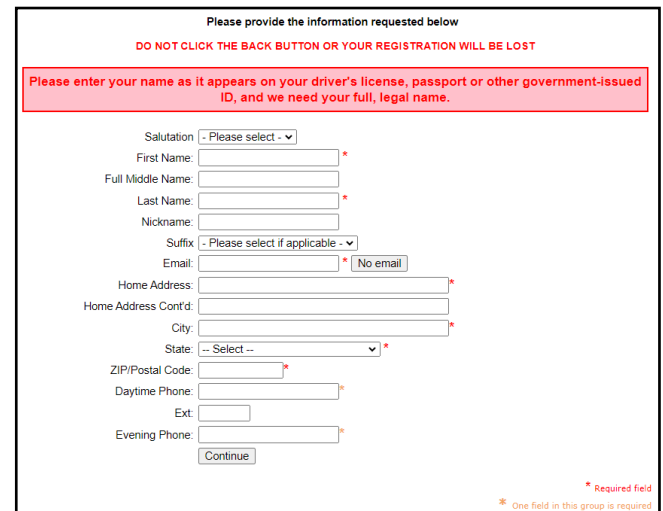
Your user id is case sensitive. We recommend that you use all lower case letters and avoid spaces and punctuation. Email addresses are ok. Your user id must be at least 4 characters long.
Your password must be at least 8 characters long.

[Important note about selecting passwords](#)

Provide all the information requested on the screen. Several fields are required, such as: First, Middle & Last Name, Email address, Home Address, City, State, Zip, and Phone Number.

(Note: Do not click the back button or your registration will be lost.)

Click **Continue** to proceed.



Please provide the information requested below

DO NOT CLICK THE BACK BUTTON OR YOUR REGISTRATION WILL BE LOST

Please enter your name as it appears on your driver's license, passport or other government-issued ID, and we need your full, legal name.

Salutation:

First Name:

Full Middle Name:

Last Name:

Nickname:

Suffix:

Email:

Home Address:

Home Address Cont'd:

City:

State:

ZIP/Postal Code:

Daytime Phone:

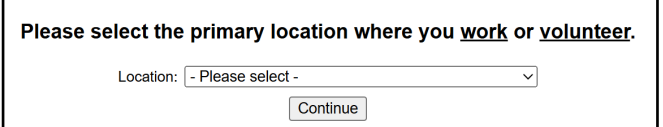
Ext:

Evening Phone:

* Required field
* One field in this group is required.

Please select your primary location.

Click **Continue** to proceed.



Please select the primary location where you work or volunteer.

Location:

Registration Instructions

St. Vincent de Paul - Greensburg

Your selected location(s) are displayed on the screen.

Please select from the role/description that applies to your position.

Additionally, enter your title in the box provided that best describes your role within your location.

Click **Continue** to proceed.

Please select the primary location where you **work** or **volunteer**.

Location:

Please check all that apply. You must select at least one role.

Please select at least one primary role you perform at this location

- ☐ **Employee**
- ☐ **Vincentian**
- ☐ **Volunteer**

If you have a title within this organization, please enter it below.
If you do not have a title, please briefly describe what you do for this organization.


Title or Position of Service:

[Continue](#)

Please select **Yes** if you are associated with any additional locations, or please select **No** to continue.

You have chosen following locations and roles:

Blessed Sacrament Cathedral (Greensburg)

• Vincentian 

Are you associated with any other locations?

[Yes](#)

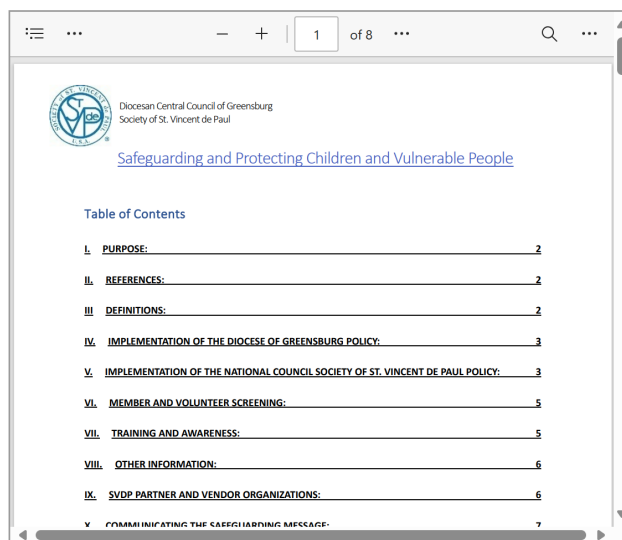
[No](#)

Please review and acknowledge the Safeguarding Policy.

Click **Continue** to proceed.

St. Vincent de Paul - District Council of Greensburg

Safeguarding Policy



Diocesan Central Council of Greensburg
Society of St. Vincent de Paul

[Safeguarding and Protecting Children and Vulnerable People](#)

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☐ I hereby represent that I have read, and understand this document.

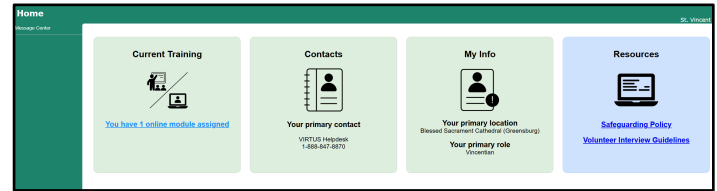
Please provide an electronic acknowledgement to confirm you have received the document above.

Full Name (first, middle, and last)*: (John D. Smith)

Today's Date*: (mm/dd/yyyy)

[Continue](#)

After you have completed your background check, you can go back to VIRTUS. **Click on the link in the “Current Training” box to complete your online training.**




Click on the **green circle** to begin the **Online Training Courses**.

Upon completion, the last screen will allow you to **print** a certificate, and you will always have the ability to log back into your account and access the certificate.

If you have additional questions about VIRTUS Online training, please contact the VIRTUS Help Desk at 1-888-847-8870 or helpdesk@virtus.org. Thank you!

Online Training Modules

To begin your online training, please click the title of your assigned training:

 [Protecting God's Children Awareness Session 4.0 & Vulnerable Adults 2.0 Combined](#)
 Assigned: 01/09/2025
 Due: 01/23/2025